

# Cumberland County Schools

## Student Bus Stop Release Procedure

Effective October 18, 2010

The safety of all students is of primary importance to the Cumberland County School System. All elementary schools will use the following guidelines for releasing students from the bus at the end of the school day.

1. Pre-kindergarten, kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> grade students must be met at the bus stop by a parent or responsible adult. If there is no parent/adult at the bus stop to receive the student the driver must return student to school at the conclusion of their route.
2. Parents/guardians may provide written permission to allow their children in grades First (1<sup>st</sup>) and Second (2<sup>nd</sup>) to be released at the bus stop unsupervised. If parental/guardian consent has not been given and there is no parent/adult at the bus stop to receive the student the driver must return student to school at the conclusion of their route.
3. Students in grades 3, 4, and 5 may be released at the bus stop without an adult present.
4. Bus drivers have the discretion to return any student to school if conditions at the bus stop look unfavorable.

If a student is retained on the bus to be returned to the school, the driver shall notify the transportation department dispatcher who will inform the school.

An administrator must remain at the school 15 minutes after the conclusion of your school's last bus route. An administrator shall be available by cell phone in the event buses experience delays in completing routes for any reason.

Students may be suspended from the bus for parent/guardian's chronic failure to comply with the above guidelines, as determined by the principal.

Approved by the Superintendent October 18, 2010.